

**Howard Gardner MI Charter School
Public Board Meeting
June 21st, 2016**

The Howard Gardner MI Charter School (“HGMICS”) held a Public Board of Directors meeting on June 21st, 2016. Dr. Susan Trussler called the public meeting to order at 7:00 P.M and then subsequently presided over the meeting. The HGMICS facility, located at 1615 E. Elm Street, Scranton, PA was the location for the public work session. The following directors attended: Frances Langan, Susan Trussler, Clarence Lamanna, Lou Nivert and John Ruddy. Also in attendance were Maria Rozaieski, and Renee Dougherty and Brent Pennington. Susan Trussler led those assembled in the Pledge of Allegiance and then took roll call for board members and administrators.

Dr. Trussler, President	<u>X</u>
Mr. Ruddy	<u>X</u>
Ms. Alperin	<u>Absent</u>
Dr. Langan	<u>X</u>
Mr. Nivert	<u>X</u>
Dr. Kenton	<u>Absent</u>
Mr. Lamanna	<u>X</u>

Administration:

Maria Rozaieski, Interim CEO/Principal (non-voting)	<u>X</u>
Renee Dougherty, HR Mgr (non-voting)	<u>X</u>
Brent Pennington, Business/Tech Mgr. (non-voting)	<u>X</u>

There were no public visitors in attendance.

Lou Nivert made a motion to accept the minutes from the May 17th, 2016 meeting and Clarence Lamanna seconded the motion. All directors voted in favor.

Brent Pennington provided a brief financial update. The current accounts payable were \$131,447.86 and the accounts receivable were \$399,577. In addition, HGMICS administration has a scheduled meeting with the Scranton school district for Wednesday June 29th. John Ruddy moved to accept the financial report and Lou Nivert seconded the motion. There was no additional discussion of the financial report and all directors voted in favor of the motion. Lastly, the Board voted to publicly approve the 2016-2017 budget as circulated and approved via email.

Susan Trussler made a motion to approve the budget and Clarence Lamanna seconded the motion. All directors voted in favor.

Maria Rozaieski provided a brief update on school matters and policies. Since the May board meeting, only two events had occurred: field day/trips and graduation. Both went very well. In addition, SCAMPS are proceeding well this summer. Lastly, Maria stated that 241 students are expected to attend HGMICS this coming fall. HGMICS has a target capacity of 243 with one vacancy in each of the 8th and 6th grade classes. The Board decided that no vote was needed to approve the update on school matters and policies.

Regarding Board items, Susan Trussler initiated a discussion of two committee reports. First, the personnel committee is complete given that Maria Rozaieski (Principal) and Joe Rasmus (CAO) have signed employment agreements. Second, the board nominating committee, comprised of Fran Langan and Amy Kenton, stated that they propose nominating three HGMICS board member candidates for the Board's consideration: John Ezbiansky, Laila Kane, and Stephanie Westington. The committee provided a brief summary of each candidate. All three candidates have recently indicated that they are still interested in serving on the board. The nominating committee will phone interview each of the candidates in the coming month, and based on the interviews, invite the three to join the board. The Board decided that the committee can move forward on pursuing the three candidates and then vote via email to formally approve any new board members prior to the July board meeting. Assuming all goes well, the three will attend the July board meeting. There were no other committee reports from the Board.

The facilities report included a discussion of the school's retaining wall and the school's electrical panels. A bus damaged the retaining wall in the spring. HGMICS administration has obtained bids from masonry contractors to make the repairs. Independently, HGMICS is waiting to hear back from the bus company's insurance company. HGMICS administration is unsure how much the insurance company will reimburse the school. Regarding the school's electrical panels, the HGMICS facility has a total of 8 or 9 electrical panels as part of the HGMICS facility. The school has plans to replace a few panels at a time to spread out the cost. The Board decided that it is a top priority to have a risk assessment of the school's electrical system performed immediately. The electrical assessment and any needed repairs would take priority over any necessary repairs to the retaining wall and/or parking lot pavement.

On personnel matters, the Board previously approved (via email) a teaching job offer to Olivia Patane. Assuming Ms. Patane accepts the job offer, HGMICS will have a teacher's aide opening. In addition, Paul Biagoli, the 2015-2016 7th and 8th grade math teacher resigned to take a similar position at the Scranton Preparatory School. Thus, HGMICS has one teacher's aide opening and one teacher opening. The hope is that HGMICS will be able to hire a teacher with a dual certification (math + science or similar subject).

At 7:15, no other items of business were mentioned so Susan Trussler adjourned the meeting.

Next Board Meeting Date: Tuesday, July 19th , 2016 at 7:00 p.m. at 1615 East Elm Street, Scranton, PA.