

Afterschool Program (ONLY)  
3PM – 5PM

Dear Parents/Guardians,

This year we are offering an after-school program for parents in need of additional child care services that extend beyond the regular school day.

The program will run as follows:

- Children must enroll and sign up
- 3 to 5 PM  
Cost for children enrolled on a regular basis will be \$8.00 per hour.  
For families with more than one child, additional children will be \$6.00 per child per hour
- Cost for children using the program on an occasional basis (less than two days per week) will be \$10.00 per hour per child
- All children using the program must have a contact sheet on file
- Late fees will be assessed as follows: 1<sup>st</sup> time--\$2.00 per minute for every minute after 5 PM  
2<sup>nd</sup> time--\$3.00 per minute for every minute after 5 PM  
3<sup>rd</sup> time--\$5.00 per minute for every minute after 5 PM and suspension from the program.

Once the number of children enrolled in the program on a regular basis has been determined, we will then accept families wanting to use the program on an occasional basis

If you wish to use the after school program please fill out the form below and send it back.

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Name \_\_\_\_\_

Classroom teacher \_\_\_\_\_

Please check the days you will be needing the program: \_\_\_\_\_ Monday, \_\_\_\_\_ Tuesday, \_\_\_\_\_ Wednesday,  
\_\_\_\_\_ Thursday, \_\_\_\_\_ Friday.

Payment is required on Monday the week after you use the program. Each family will be responsible for keeping track of their afterschool payments for tax purposes

AFTERSCHOOL ONLY  
CONTACT SHEET

Child's Name \_\_\_\_\_

Classroom Teacher \_\_\_\_\_

Allergies \_\_\_\_\_

Mom's Name \_\_\_\_\_

Cell # \_\_\_\_\_

Work# \_\_\_\_\_

Home# \_\_\_\_\_

Dad's Name \_\_\_\_\_

Cell # \_\_\_\_\_

Work# \_\_\_\_\_

Home # \_\_\_\_\_

Emergency contact if Mom and Dad cannot be reached:

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Phone # \_\_\_\_\_