

**HOWARD GARDNER MI CHARTER SCHOOL**

**Safety Committee Minutes from June 5, 2019**

The Safety Committee met from 8:00 am to 9:30 am in the school board room. In attendance were Marilyn Caputo, Suppi Chandragiri, Nick DeConzo, Marie George, Jeri McNulty, Maria Rozaieski, Amy Ryan, Kim Wall, and Chuck Wallinger (chair). Excused: Renee Dougherty, Bryan Kerns, AJ Samuel.

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Minutes	Minutes were approved as written.	
Agenda Item		.
Act 44 of 2018	The Act 44 of 2018 Coordinator Report was discussed. The discussion focused on Goals and Achievements for 2018. The Goal and Achievements items were included in previous Safety Committee minutes. The discussion included the Safe School Report and Safe2Say Something program.	All members of the Safety Committee listed achievements such as implementation of the Telephone and Public Address system. The installation of Fencing, Lighting, Door Locks was listed. Marie will submit the necessary Safe School Report and Safe2Something program information for the Act 44 of 2018.
School Safety Grant	There was discussion concerning the School Safety Grant. Marie noted there will need to be a list put together of equipment that would qualify for the School Safety Grant.	Marie will put together the list with input from the Safety Committee. Marie will then submit the Grant application.
Visitor ID Badge	Chuck and Marie discussed the implementation of the Raptor Visitor ID Badge system. The implementation is expected to be completed in July 2019. The Raptor Visitor ID Badge system will automatically run a background check on any visitor to the school.	The Visitor ID Badge system will be implemented by Bryan Kerns, Janet Kania, Michael Abballe, and Patty Biko. The implementation is expected to be completed in July 2018.

<p>Employee Incident Report</p> <p>Student Incident Report</p>	<p>There were no incidents to report in May, 2019.</p> <p>Amy reported there was an incident in the Art class due to the use of sharp tools.</p>	<p>No action required.</p> <p>Maria will asses the tools being used in the Art classes.</p>
<p>Facility Update</p>	<p>Marie updated the Committee that Phase I of the Board approved Strategic Plan was approved and the implementation will be done in the summer of 2019. There will be new water fountains installed in the summer months of 2019.</p>	<p>Bryan will spearhead the completion of both of these projects by the start of the 2019-2020 school year.</p>
<p>Updates on Projects still in Process</p>	<p>Marilyn brought up the Door numbering is not visible.</p>	<p>Bryan will install the door numbering.</p>
<p>Other Matters</p>	<p>Service Door Alarm not working properly.</p> <p>The Safety Committee discussed a "To Go" Folder for each classroom.</p>	<p>Bryan will contact Trigard to fix the Service Door alarm.</p> <p>The Safety Committee took a formal motion to develop a "To Go" folder for the 2019-2020 school year</p>
