

**HOWARD GARDNER MI CHARTER SCHOOL**

**Safety Committee Minutes from May 1, 2019**

The Safety Committee met from 8:00 am to 9:30 am in the school board room. In attendance were Marilyn Caputo, Suppi Chandragiri, Nick DeConzo, Marie George, Jeri McNulty, Maria Rozaieski, AJ Samuel, Kim Wall, and Chuck Wallinger (chair). Excused: Renee Dougherty, Bryan Kerns, Amy Ryan.

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Minutes	Minutes were approved as written.	
Agenda Item		.
Safe2Say program	Marie outlined the Safe2Say document that was provided. The program will be presented to all staff and the 5 <sup>th</sup> through 8 <sup>th</sup> grade students.	Marie, Maria, and Jeri will be taking training online. The Safety Committee will be updated on the progress of the program.
ALICE Training at Bear Creek Charter	There will be HGMICS employees attending the ALICE training at Bear Creek. All school employees have completed the ALICE training online.	Registration will take place for 3 employees, Patty Biko, Bryan Kerns, and Chrissi Polizzi.
Employee Incident Report	Chuck reported there no employee incidents for April, 2019.	
Student Incident Report	There were 2 incidents in April, 2019. Both of the student's incidents were related to tripping on black top/salt.	Bryan will check the black top and clean where necessary.
Facility Update	Tree limb was down due to a storm. Numbering on doors/windows has to be placed as 6 inch minimum size.	Bryan removed tree limb. Bryan will be placing the 6 inch numbering.
Updates on Projects still in Process	Marie updated the Committee that the PCCD Safety was not awarded to HGMICS. There were 234 schools awarded a grant from PCCD. The total	No action required.

<p>Other Matters</p>	<p>PCCD grant amount was \$40 million dollars.</p> <p>Medically certified part time back up to nurse Amy when she is out of the building.</p> <p>National Evacuation Drill was discussed by Marie and Maria. There was discussion on being prepared and having practice drills. The evacuation point is the lower lot of the school.</p> <p>AJ brought up there was a student who was supposedly going to bring a gun to school.</p>	<p>Marie, Maria, Amy will begin a search process.</p> <p>There will be staggered drills set up for each classroom. There will be an assessment as to how the drills were executed by administration. The procedure/process is currently covered by the lockout procedure. Bryan will clear/fix the path to the lower lot.</p> <p>The incident was immediately assessed and determined not to be a threat.</p>
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