

HOWARD GARDNER MI CHARTER SCHOOL

Safety Committee Minutes from October 3, 2018

The Safety Committee met from 8:30 a.m. to 9:30 am in the school board room. In attendance were Suppi Chandragiri, Nick Deconzo, Marie George, Kim Hoskins, Maria Rozaieski, Amy Ryan, AJ Samuel, Kim Wall, and Chuck Wallinger. Excused: Renee Dougherty, Bryan Kerns.

Topic	Discussion	Action
Minutes	Minutes were approved as written.	
Agenda Item		.
PCCD Grant opportunity	Marie discussed the opportunity of receiving grant money for Safety and Security from PCCD. This is a new grant opportunity.	Marie will establish and submit an application based on proposals discussed in the Safety Committee. The application is for hardware, software, and training concerning security issues/matters
Updates on Projects	<p>Intercom/Outdoor Speakers</p> <p>Medical Kits</p> <p>Street Sign application with Scranton City Council initiated</p> <p>Outdoor Ed student tracking A universal binder was suggested by Kim Hoskins and Suppi. The safety committee felt it was a good idea to develop.</p>	<p>Marie/Bryan had Guyette establish outdoor speakers</p> <p>AJ will complete Kits and Amy will distribute</p> <p>Solicitor Kim Scanlon will submit application to Scranton Police Department in order to have the request on the Scranton City Council agenda</p> <p>The binder will be developed by Kim and Suppi. A Child Accountability procedure will be developed by Maria, Suppi, Kim H, and Amy</p>
Safety Concerns	<p>South Entrance Slippery floor</p> <p>North door locking</p>	<p>Marie and Bryan have placed floor covering</p> <p>Marie to contact Trigard security to assess and resolve</p>

Other	Incident report procedure/form	Chuck and Amy will develop a procedure for both employees and students to report accidents/injuries
	Emergency Response Policies	Maria will update policies with input from the safety committee
	Insurance Recommendations	Marie and Bryan will follow up
	School Resource Officer training	Marie and Chuck will find out what training requirements are recommended and necessary