

HOWARD GARDNER MI CHARTER SCHOOL

Safety Committee Minutes from September 4, 2019

The Safety Committee met from 8:00 am to 9:30 am in the school board room. In attendance were Suppi Chandragiri, Nick DeConzo, Marie George, TreeAnne McEnery, Jeri McNulty, Maria Rozaieski, Amy Ryan, and Chuck Wallinger (chair). Excused: Marilyn Caputo, Renee Dougherty, Bryan Kerns, AJ Samuel Kim Wall.

Topic	Discussion	Action
Minutes	Minutes were approved as written.	
Agenda Item		.
Act 44 of 2018	Marie presented the Act 44 of 2018 document to the Board of Trustees at the June, 2019 Board meeting.	The Board of Trustees approved the presentation by Marie at the June, 2019 concerning Act 44 of 2018.
School Safety Grant	Marie reported the School Safety Grant opened in May, 2019.	Marie submitted the School Safety Grant application requesting \$12,000
Visitor ID Badge	Patty discussed the Raptor Visitor ID Badge system that was implemented in the summer concerning feedback and functions.	Patty reported that parents had good feedback concerning the Raptor Visitor ID Badge system.
Employee Incident Report	Chuck reported there were no Employee incidents in June, July, or August, 2019.	No action required
Student Incident Report	TreeAnne reported there are ruts in the ground by the playground.	TreeAnne put cones in the ruts, Bryan will have to look at filling the area.
	Numerous members of the Committee observed the Active supervision during recess was not fanned out.	Maria, TreeAnne, and Jeri will observe the Active supervision activity and have the Teachers/Aides separate.
	TreeAnne asked about having	Marie will check with our

<p>Lice Letter</p>	<p>signs reading “Children at Play”.</p> <p>TreeAnne, Jeri, and Suppi brought up the possibility of having the parking lot gated or separated.</p> <p>Amy asked about distributing a LICE Letter and being proactive.</p>	<p>Solicitor about having “Children at Play” signs put up.</p> <p>Bryan will have to check the viability of gating or separating the parking lot.</p> <p>Amy and Maria will put a Lice letter together.</p>
<p>Fire/Security/Bus Drill</p>	<p>The Fire/Security/Bus Drills were discussed for the new year. There was also a discussion about having an exit map updated.</p>	<p>The Fire/Security/Bus Drills will be updated by the new Safety Sub-committee.. There will be a sub-committee of the Safety Committee established to focus on Drills.</p>
<p>Lower Lot</p>	<p>The committee discussed the use of the Lower lot for evacuation.</p>	<p>The Lower lot will not be available until the 2nd week of October so Marie said we should keep walking towards a different meeting point.</p>
<p>Facility Update</p>	<p>Committee discussed the page system for all phones in the building during an emergency.</p>	<p>Marie reported that all phones have the capability. There will need to be an implementation and training strategy reviewed.</p>
<p>Updates on Projects still in Process</p>	<p>Jeri discussed the “To Go” Folder for each classroom.</p>	<p>Suppi reported the folders are up to date.</p>
<p>Other Matters</p>	<p>Amy asked if the Incident Report form can be discussed at the staff meeting on September 11th.</p> <p>TreeAnne brought up having a visual color Drills poster laminated on each classroom door.</p> <p>Speeding through the parking lot was brought up by numerous members of the Committee.</p>	<p>Marie and Maria will have the Incident report form on the Agenda for the September 11th staff meeting.</p> <p>This will be looked at by the Safety sub-committee.</p> <p>The school has traffic monitors such as Maria to make sure speeding does not occur in the schools parking lot.</p>
