

HOWARD GARDNER MI CHARTER SCHOOL

Safety Committee Minutes – January 4, 2020

Committee Members: Chuck Wallinger (chair), Patty Biko, Marilyn Caputo, Suppi Chandragiri, Nick DeConzo, Renee Dougherty, Bryan Kerns, TreeAnne McEnery, Jeri McNulty, Amy Ryan, AJ Samuel, Kim Wall, Ex-officio: Marie George and Maria Rozaieski

Topic	Discussion	Action
Minutes		Minutes from December 4 th meeting were approved and will be posted on the website
Agenda Item		.
Tac2 Training	Hazel Hess updated the Committee on the Tac2 training and that she has received her Certification. Hazel stated the certification would last one year. Hazel mentioned in order to train School staff, a second trainer would be needed.	Marie, Maria, and TreeAnne will develop a schedule for School staff training.
Draft Lockdown Policy	Marie updated the Committee on the draft Lockdown Policy and handed out a School Response to Internal or External Threats.	Marie will continue to update the Policy as the Safety Committee makes recommendations.
Threat Reporting and Recordkeeping	An internal spreadsheet was reviewed by the Safety Committee to capture information needed to report to PDE. A summary needs to be reported on a monthly basis concerning threats.	Maria will begin to report in summary the threats on a monthly basis.
Employee Incident Report	Renee reported there were no Employee Incidents for December 2019.	No action required.
Student Incident Report	Amy reported there 3 incidents in December 2019. There was a Dental injury reported and there was a scooter injury reported.	No action required.

Updates on Projects still in Process	Backdoor lock not completed.	Bryan to address.
Other Matters	Jeri McNulty reported a van not looking at traffic when pulling out of the parking lot. TreeAnne suggested on having a moveable/hand held Stop sign or on ground Stop sign.	Bryan will address.
	Patty Biko mentioned the availability of having a 911 phone App that can be down loaded.	Further inquiry concerning the App will be looked into by Marie with input from ALICE.