

**HOWARD GARDNER MI CHARTER SCHOOL**

**Safety Committee Minutes**

**December 1, 2020**

The Safety Committee met via zoom call from 2:30 pm to 3:45 pm. Attending the meeting were: Chuck Wallinger, Bryan Kerns, Jeri McNulty, Marilyn Caputo, Suppi Chandragiri, Patty Biko, Dr. Marie George (Ex Officio) and Joe Ross (chair). Excused: Nick DeConzo and AJ Samuel. Invited Guests- Amy Ryan, TreeAnne McEnery

<b>Topic</b>	<b>Discussion</b>	<b>Action Item</b>
1) Open Meeting	Meeting was convened at 2:30 pm	
2) November Minutes	Minutes from November meeting are posted on the shared drive. Minutes approved w/o comments/changes	Approved
3) Old Business	Patty Biko reported a sub-groups consisting of Renee Dougherty, Michael Abballe and Joe Ross met and recommend Sycamore text messaging be used for emergency communication. Test was conducted and sycamore has bulk and individual text options and fits the parameters needed for emergency communication.	Vote was taken use Sycamore system for text messaging for emergency communication
4) Accident Review	Staff- Renee Dougherty reported there were no injuries that resulted in time off  Student- Amy Ryan reported there were no student injuries	
5) New Business	a) Dr. George reported that as a result of PDE guidance an Attestation form was submitted to PDE indicating HGMICS b) 11/23/20 Pa DoH new guidelines for face covering/mask was reviewed. PDE Matrix	a) Vote taken Updated Health and Safety plan approved. Recommendation to forward to CEO for presentation to Board for formal adoption. b) Joe Ross will prepare a document to

	<p>for schools on how to handle exposures/cases was reviewed.</p> <p>c) HGMICS prepared and Updated/ revised Health and Safety Plan for review</p> <p>d) Discussion on H&amp;S plan ensued. Suppi requested bullet points be prepared for staff. Marie discussed the enhanced mitigation efforts that will be instituted while we are in the substantial phase which are contained in the plan. Question was raised regarding how the staff is informed a student or staff tests positive. Administration relies on direct guidance provided by the Dept of Health to make those communications. DoH defines direct exposure and recommends isolation/quarantine requirements. Significant discussion conducted on how to safeguard specials and title 1 staff. An additional lunch period will be added to reduce the number of students in the cafeteria.</p>	<p>disseminate to staff on enhanced mitigation efforts. He will also prepare a similar document for families</p> <p>c) Lunch changes and cafeteria set up are being conducted by Patty Biko. Tables have been added, spacing for each student will be marked on tables and cafeteria will be one way with floor markings</p>
6) Goals/Item to consider	Continued diligence on mitigation efforts and social distancing	a)
7) Next Meeting	January 6,2021	1/6/21 3:15pm
8) Adjourn		Meeting adjourned 3:45pm