

4/2/24

HOWARD GARDNER MI CHARTER SCHOOL

Job Title: Reading and Mathematics Interventionist

Reports to: Principal

Status: Exempt; 10 month position

Overview Serves as an active member of the Schoolwide Title I and MTSS Committee. Responsible for developing tiered support through small group and individual reading and mathematics interventions and monitoring and analyzing student progress through data. Maintains a cooperative attitude with staff, parents, and students.

Responsibilities

1. Promote the Mission and Vision of the school with students, colleagues, administration, and parents.
2. Create and maintain a nurturing, safe, and academically challenging learning environment.
3. Understands and participates in the Schoolwide PBIS program.
4. Assist in developing, implementing, and evaluating the Schoolwide Title I program.
5. Utilize the theory of Multiple Intelligences in lesson planning, pedagogy, and assessment as appropriate.
6. Coordinate and provide strategic and intensive reading and mathematics intervention.
7. Administer benchmark assessments; determine students' interventions based on results.
8. Report on school-wide benchmark assessment data to the Federal Programs Coordinator, MTSS Committee, and teachers.
9. Assist teachers in developing effective reading and mathematics instruction and assessment.
10. Promote high levels of achievement in relation to individual abilities.
11. Demonstrate knowledge of and implementation of research-based principles of intervention.
12. Organize interventions using clearly defined student outcomes.
13. Prepare Intervention Plans based on state reading and mathematics standards.
14. Develop and present at in-services and professional learning opportunities for staff as needed.
15. Plan and attend Schoolwide Title I Family Engagement activities.
16. Responsible for non-classroom student activities within the assigned workday.
17. Keep abreast of current trends in elementary/middle school intervention education.
18. Participate in professional development, continuing education, and PDE mandatory training.
19. Comply with School policies and procedures; submit required reports/forms etc.
20. Attend staff meetings and serve on committees, as required.
21. Perform other related duties as assigned by the principal and/or CEO.

Qualifications:

1. Valid Pennsylvania Teaching Certificate. Bachelor's degree; Master's preferred.
2. Required clearances: FBI Fingerprinting, Child Abuse, and PA State Police Criminal Records

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3. Completion of trainings required by HGMICS and the Pennsylvania Department of Education.
4. Willingness to understand and conform to the educational approach espoused in the School's mission and vision statements.